**ASCC Arts and Humanities 1 Panel**

Approved Minutes

Monday, April 18th, 2022 1:00PM – 2:30PM

CarmenZoom

**Attendees:** Bitters, Blackburn, Cody, Hilty, Koehnlein, Podalsky, Staley, Vankeerbergen

1. Approval of 03/21/2022 and 04/04/2022 Minutes
   * Koehnlein, Blackburn, **unanimously approved**
2. EEOB, Earth Science and History 2911 (existing team-taught cross-listed course with GE Natural Science – Biological Science & Physical Science and GE Historical Studies; *request to change from 1000-level to 2000-level*: requesting new GE Themes: Citizenship for a Diverse and Just World, Lived Environments and Sustainability)
   * *The Panel recommends fixing several typos in the GE language within all three of the course syllabi, specifically:* 
     + *On pages 8-9, the ELOs are the same for Sustainability and Lived Environments and it is recommended that the correct ELOs be listed for the respective Theme categories (and can be found on the Office of Academic Affairs website at:* [*https://oaa.osu.edu/ohio-state-ge-program*](https://oaa.osu.edu/ohio-state-ge-program)*).*
     + *The Goals and ELOs for the Citizenship for a Diverse and Just World (as found on page 10 of the syllabus) mention studying “Sustainability”.*
   * *The Panel recommends utilizing the most up-to-date Title IX information, as found on the ASC Curriculum and Assessment Services website at:* [*https://asccas.osu.edu/curriculum/syllabus-elements*](https://asccas.osu.edu/curriculum/syllabus-elements)*.*
   * Podalsky, Blackburn, **unanimously approved** with *two recommendations* (in italics above)
3. ACCAD 5200 (change of level from ACCAD 7102)
   * Koehnlein, Blackburn, **unanimously approved**
4. History 3551 (existing course with GE Historical Study; requesting 100% DL)
   * **The Panel kindly asks that the course instructor remove the statement on page 1 of the course syllabus asking students to email their @gmail.com email address and to add their @osu.edu email address to the syllabus and utilize their official @osu.edu to interact with students.**
     + **Utilizing a non-OSU email account for interactions with students violates several OSU policies, raises significant privacy concerns, and is a violation of FERPA. For more information, please see the Information Security Control Requirements (**[**https://cybersecurity.osu.edu/system/files/osu.iscr.v2.1.pdf**](https://cybersecurity.osu.edu/system/files/osu.iscr.v2.1.pdf)**) or The Office of Academic Affairs Policies and Procedures Handbook Volume 1 (**[**https://oaa.osu.edu/sites/default/files/links\_files/oaa-handbook-vol-1-chap-2-rev-08-2021.pdf**](https://oaa.osu.edu/sites/default/files/links_files/oaa-handbook-vol-1-chap-2-rev-08-2021.pdf)**).**
   * *The Panel recommends adding and clarifying the following to the “Survey” assignment:* 
     + *Clarification that the survey assignments are anonymous in nature and how, to students, these surveys are anonymous while still allowing them to receive credit for completion.*
     + *It is unclear whether the survey assignment includes opportunities for students to self-reflect about their progress within the course. If this is not the case, the Panel recommends adding such questions, which would further enhance the pedagogical value of the survey.*
   * Podalsky, Koehnlein, **unanimously approved** with **one contingency** (in bold above) and *one recommendation* (in italics above)